

Meeting Details	
Subject:	IQAC Meeting
Venue:	Microsoft Teams
Meeting Date:	21/07/2020
Issue Date:	21/07/2020

Present	name	position/ company
	Vaishali Anagal	IQAC member, Faculty representative
	Dhanashree Sareshpande	IQAC member, HOD
	Dr.Swati Sahasrabudhe	IQAC member, HOD
	Dr. Sujata Karve	IQAC member, HOD
	Dr. Chetan Sahasrabudhe	IQAC member, Faculty representative
Absent		
	Dr. Shubhada Kamalapurkar	IQAC member
	Dr. Sharvey Dhongde	IQAC head
	Dr. Meera Shirolkar	NAAC coordinator
	Dr. Vasudha Gokhale	Research Cell coordinator

Item	Minute	Action By/ Date
1	<p>AICTE- NITTT- TEACHERS TRAINING PROGRAM- Vaishali Anagal</p> <p>HOD Resolution No: _____ Dated: 21/07/2020</p> <p><u>Points Noted and Discussed</u></p> <p>1. AICTE has mandated Teachers Training Program for teaching below 5 years of teaching experience and who are on probation. It is also mentioned that this TTP to be financed by concerned institute. Registration fee is Rs 2000/Faculty and fee for each module is RS 1000/faculty. There are 8 modules to be completed within the program. The training can be completed within the span of 3 years. Thus, there is financial liability of rs. 10000/faculty. Proposed names for training having less than 5 years teaching experience: Amruta Barve, Surabhi</p>	

Item	Minute	Action By/ Date
	<p>Gadkari, Neeraja Hingne, Nikita Gurav, Sanket Jain, Nidhi Dixit</p> <ol style="list-style-type: none"> The module titles, duration of the program and usefulness of attending this TTP was discussed in length. IQAC members felt that instead of opening this program only for few faculty members based on teaching experience, it can be opened for all core and core contract faculty members. Those who voluntarily wish to attend the program can inform to AICTE coordinator within a week's time and after observing the response, shortlisting of faculty for sponsoring the TTP can be done. 	
	<p><u>Decisions</u></p> <ol style="list-style-type: none"> Training program to be opened for all core and full- time core contract faculty. Response of faculty to be observed within a week's time. The amount of registration fee and module fee to be paid by respective faculty. BNCA to reimburse the registration fee and module only after successful completion of training program and producing sufficient evidence of completion of program in the form of completion certificate and report etc. In case, voluntary response is not received within a week's time, Prof. Nidhi Dixit and Prof. Surabhi Gadkari will be nominated for attending this program. 	
	<p>IQAC Resolution No:</p>	<p>Dated: 21/07/2020</p>
<p>Prepared By: Vaishali Anagal Associate Professor</p>		
<p style="text-align: center;">End of Minutes</p>		
<p>Approvals</p>		



Minutes of IQAC meeting for HoDs.

Sharvey Dhongde <sharvey.dhongde@bnca.ac.in>

Wed 10/14/2020 3:19 PM

To: Abhay Pawar <abhay.pawar@bnca.ac.in>; Dhruv Chandwania <dhruv.chandwania@bnca.ac.in>; Prakash Joshi <prakash.joshi@bnca.ac.in>; Sanjeevani Pendse <sanjeevani.pendse@bnca.ac.in>; Mahesh Bangad <mahesh.bangad@bnca.ac.in>; Sujata Karve <sujata.karve@bnca.ac.in>; Swati Sahasrabudhe <swati.s@bnca.ac.in>; Dhanashree Sardeshpande <dhanashree.sardeshpande@bnca.ac.in>; Vaishali Anagal <vaishali.anagal@bnca.ac.in>; Shubhada Kamlapurkar <shubhada.k@bnca.ac.in>; Shruti Joshi <shruti.joshi@bnca.ac.in>; Chetan Sahasrabudhe <chetan.s@bnca.ac.in>; Dr. Meera Shirolkar <meera.shirolkar@bnca.ac.in>; Vasudha Gokhale <vasudha.gokhale@bnca.ac.in>; Shilpa Pathak <shilpa.pathak@bnca.ac.in>; Sanjay Danao <sanjay.danao@bnca.ac.in>; Amol Hinge <amol.hinge@bnca.ac.in>; Sangita Mohokar <sangita.mohokar@bnca.ac.in>; Mrudulagauri Joshi <mrudula.joshi@bnca.ac.in>

IQAC Minutes of Meeting held on 12 Oct 2020 at 3.00 pm

Members present:

1. Dr Shubhada Kamalapurkar
2. Dr Sharvey Dhongde
3. Dr Sujata Karve
4. Dr Swati Sahasrabudhe
5. Prof Dhanashree Sardeshpande
6. Prof Shruti Joshi
7. Prof Vaishali Anagal
8. Dr Chetan Sahasrabudhe
9. Dr Meera Shirolkar

Following decisions were taken during the course of the meeting and ratified later with Dr Anurag Kashyap, Principal, and Chairman, IQAC.

1. The students need a break from work and the faculty needs a break from teaching. Therefore, a week long break from 19th Oct to 23rd Oct 2020 should be given to all B.Arch classes and faculty. Similarly, a break from 9th Nov to 13th Nov 2020 should be given to all M.Arch classes and faculty. This is a break from work- so teachers are recommended not to give any work to be done during this break. For teachers, this is a non-teaching week, but not a holiday.
2. We have started our on-line classes from 6th August 2020. Considering the time taken for completing the syllabus in normal circumstances is @ 18 weeks, we should be nearing completion of this year's content by 6th Dec 2020. It is suggested that all theory subjects complete their work by 27th Nov 2020 and studios finish by 6th Dec 2020. In the event of the term getting extended by SPPU beyond that date, time will be utilised for revision of theory subjects and refinement of studio work as per the schedule declared at the appropriate time.
3. The break time is to be used for Faculty Assessment. This will have three components- Self Assessment by individual faculty, Peer review, Student Feedback. Formats for all are being prepared and will be circulated soon. An orientation session for all faculty about the purpose and relevance of the assessment exercise will be held by Dr Anurag Kashyap on Friday 16th Oct 2020 at 1.00 pm.
4. An issue about students' participation in BNCA promoted events was discussed. It was reiterated that BNCA already has a policy in practice to encourage students to also learn beyond the classroom. To that effect, students who participate in such academic activities like NASA, workshops, academic tours, lecture series, competitions, etc. are to be positively considered for their classroom obligations like attendance, submissions, missed lectures, etc.

and help extended to them by all concerned faculty. It is expected that this practice continues as a general policy and each case may not be treated differently.

5. In view of the online mode of teaching still prevalent when the First Year classes commence, a separate meeting needs to be planned to discuss the teaching methods for the first year students- especially for skill based subjects. The date and time of the meeting will be communicated at the appropriate time.

Regards,
Sharvey Dhongde

