	NAAC - MINUTES OF MEETING	
	Ref:- BNCA/NAAC/03	31.07.2023

Meeting Details		
Subject:	IQAC meet	
Venue:	BNCA Board Meeting Room	
Meeting Date:	31.07.2023	Ref mail date: 24.07.2023
Conducted by:	Dr Chetan Sahasrabudhe	Compiled By: Dr. Meera Shirolkar

Internal Quality Assurance Cell Committee	
Name	Department
Dr Anurag Kashyap	Chairman
Shri Jayant Inamdar, MKSSS	Management Representative
Dr. Chetan Sahasrabudhe	IQAC Coordinator
Dr. Sharvey Dhongde	Academic head
Dr. Meera Shirolkar	Faculty
Dr. Sujata Karve	Faculty
Dr. Swati Sahasrabudhe	Faculty
Dr. Vaishali Anagal	Faculty
Dr. Dhruv Chandwania	Faculty
Prof Mahesh Bangad	Faculty
Shri Amol Hinge, AO	Administrative officer
Dr. Vaishali Latkar	Parent
Ms. Reema Salunke	Student
Ms. Anuja Pandit	Alumni
Ms. Shilpa Joshi	Industrailist
Shri Amogh Bhonghale	Stakeholder
Ar Sandeep Mahajan	Professional (Invitee)

Item	Points Noted and Discussed
	<p>On the outset of documentation preparation required for NAAC accreditation and procedural steps the meeting targeted distribution of duties with all stakeholders.</p> <p>NAAC has identified a set of seven criteria to serve as the basis of its assessment procedures and assigned different weightages to these criteria under different key aspects based on the functioning and organizational focus of the three types of HEIs. The seven criteria represent the core functions and activities of a HEI.</p> <ol style="list-style-type: none"> 1. Curricular Aspects – Dr Sujata Karve 2. Teaching-Learning and Evaluation – Dr Chetan Sahasrabudhe 3. Research, Innovations and Extension – Dr Meera Shirolkar, Dr Swati Sahasrabudhe 4. Infrastructure and Learning Resources – Dr Vaishali Anagal, Dr Amita Pradhan 5. Student Support and Progression – Prof Mahesh Bangad 6. Governance, Leadership and Management – Dr Sharvey Dhongde 7. Institutional Values and Best Practices – Dr Dhruv Chandwania <ol style="list-style-type: none"> 1) Overall monitoring of progress, Documentation and coordination shall be executed by Dr Amita Pradhan in coordination with all the NAAC Criterion Heads. 2) A refurbished NAAC Room equipped with all documentation storage space, work station and infrastructure shall be executed as per detailed instructions given by IQAC Coordinator- Dr Chetan Sahasrabudhe. Mr Atul Bhalekar will work on actual execution of it. 3) In Criterion 7 – The Institution facilities and initiatives for following points were discussed in detail and execution of Brail boards, Garbage bins for waste segregation was appointed to Mr Atul Bhalekar. <ul style="list-style-type: none"> • Alternate sources of energy and energy conservation measures • Management of the various types of degradable and non-degradable waste • Water conservation • Green campus initiatives • Disabled-friendly, barrier free environment 4) Significance of ISO 9001 certification was discussed to enhance functional efficiency of organization by providing right services for customer satisfaction by meeting customer requirements. The task for initial intent and process is handed to admin incharge Shilpa Pathak and monitored by Dr Amita Pradhan at the earliest. 5) Task of AQAR 2021-22 is complete with all respects and IQAC Coordinator - Dr Chetan Sahasrabudhe shall upload it. 6) BNCA Website revamping requires targeted completion and ready for NAAC Mandatory Enclosure links. Prof Deva Prasad shall update in next 15 days time limit.



NAAC/IQAC - MINUTES OF MEETING

Ref:- BNCA/NAAC/03

31.07.2023

Meeting Details


Subject:	IQAC meet	
Venue:	BNCA Board Meeting Room	
Meeting Date:	31.07.2023	Ref mail date: 27.07.2023
Conducted by:	Dr Chetan Sahasrabudhe	Compiled By: Dr. Meera Shirolkar

Internal Quality Assurance Cell Committee Attendance

Dr Anurag Kashyap	Chairman	
Shri Jayant Inamdar, MKSSS	Management Representative	
Chetan Sahasrabudhe	IQAC Coordinator	
Dr. Sharvey Dhongde	Academic head	
Dr. Meera Shirolkar	Faculty	
Dr. Sujata Karve	Faculty	
Dr. Swati Sahasrabudhe	Faculty	
Prof Vaishali Anagal	Faculty	
Prof. Dhruv Chandwania	Faculty	
Prof Mahesh Bangad	Faculty	 31-07-2023
Shri Amol Hinge, AO	Administrative officer	
Dr. Vaishali Latkar	Parent	

Ms. Anuja Pandit	Alumni	Anuja
Ms. Shilpa Joshi	Industrialist	Joshi
Shri Amogh Bhonghale	Stakeholder	
Dr. Amita Pradhan	Librarian, Guest Invitee	Adlt.
Ar. Sandeep Malujan	Professional	S/A

Chetan Sahasrabudhe
IQAC Coordinator


Dr. Anurag Kashyap
Principal, BNCA